

February 08, 2021

ADVERTISEMENT

Alcorn State University anticipates purchasing the services/products from Laptop Checkout Kiosk. Objections in response to Sole Source #2020-04 are due on March 04, 2021, by 2:00 pm in the Office of Purchasing, 1000 ASU Drive #509, Lorman, MS 39096:

RFx 3150003408

Should a vendor choose to submit their response electronically, please follow the instructions below using the following website:
https://www.ms.gov/dfa/contract_bid_search/Home/Sell. On that site, you will find helpful links to procurement opportunities, as well as a link to supplier registration. If not already registered in that system, potential bidders will first need to click on 'Supplier Registration' and follow the steps outlined (a one-time process). Once registered, they can return to the original website and click on 'Procurement Opportunities' where they can either search by keyword for the bid they desire to respond to or leave the search box blank and click 'Search' for a listing of all current bids and proposals for various State of Mississippi offices.

Specifications may be obtained from the Office of the Purchasing Agent, Mertha V. George (601) 877-6154 or email at mgeorge@alcorn.edu. Alcorn State University reserves the right to accept or reject any or all proposals/qualifications and to waive informalities.

Alcorn State University
Notice of Proposed Sole Source Purchase
2020-04
RFx3150003408

Alcorn State University anticipates purchasing the services/products listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Commodity or commodities to be purchased (make, model, description):

Laptop Checkout Kiosk, 12 bay host station with 12-bay stations

2. Explanation of the need to be fulfilled by this item(s), how is it unique from all other options, and why it is the only one that can meet the specific needs of the department:

Laptop Checkout is a Kiosk that automates laptop dispensing not only securely storing, recharging and wiping clean computing devices but makes managing a self-contained automated checkout program or supplementing a manual program easy and empowering for all involved. This particular kiosk has specific features that meet our needs to include:

1. using a centralized server management to network all installed systems,
2. ensuring proper inventory management by monitoring and tracking status of mechanical locking mechanisms and devices themselves to notify facility of needed service and authenticates users to ensure check activity takes place by authorized individuals
3. rapidly recharge devices, determine batter life, wipe them clean and restore them to pre-set state
4. quick return capability whereby end-user who returns devices within pre-set period can indicate to the kiosk what is wrong with device and have bay blocked until service can be arranged.

3. Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

Laptops Anytime is the company that provide Alcorn with specialized laptop dispensing Kiosk not only securely stored, recharge and wipe clean computing but capable of making managing a self-contained automated checkout program easy and empowering for all involved. Mainly

4. Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:

The estimated cost for six 12 bay automated checkout kiosks
\$216,000.00

5. Explanation of the efforts taken by the department to determine this is the only source and the efforts used to obtain the best possible price:

We have reviewed several other kiosk and this particular brand is the only one we located that includes a portable battery charger, directly auto-dock devices into power for recharging, can allow for up to four

different devices in the kiosk for example Dell, Apple, Chromebooks etc., and all bay and screen buttons within kiosk are ADA Compliant

Any person or entity that objects and proposes that the services/products listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Mertha George

Purchasing Agent

mgeorge@alcorn.edu

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the services/products is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, ASU determines that the services/products in the proposed sole source request can be provided by another person or entity, then ASU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If ASU determines after review that there is only one (1) source for the required commodity, then ASU will appeal to the Public Procurement Review Board. ASU will have the burden of proving that the services/products are only provided by one (1) source.